Office capability profile

Translation and digital verification for institutions

For documents that demand precise wording and clear traceability. Explore our workflow and a fictional example before discussing your organisation’s requirements.

Legal & administrative documents

Contracts, powers of attorney, correspondence and documents intended for official submission.

Commercial & financial documents

Company records, proposals, financial statements and business correspondence.

Specialist reports & records

Medical reports, academic records and professional documents, according to the project scope.

What does the verification system provide?

Version traceability

Document number, issue date and time, and the current version number.

File comparison

Compare the supplied file’s digital fingerprint with the registered copy.

Certification controls

View document status, revoke certification and set an availability expiry date.

Correction history

Retain previous versions for office administration and record the reason for correction.

info@edrisitarjama.com

Jeddah: Al-Sitteen St., next to the General Court

Makkah: Northern Al-Aziziyah, next to Umm Al-Qura University

Working together, with clear expectations

1. Define the requirements

2. Agree the scope

3. Prepare and approve

4. Deliver and verify

Document access

The current service makes an active document available to anyone holding its verification link or code. Treat the link as a means of accessing the document.

Visible information

Document details and the description are displayed. Descriptions may contain personal information and should be reviewed before issue.

File comparison on your device

The comparison tool calculates the selected file's fingerprint in your browser without uploading that file to the server.

Revocation and retention

Revocation or expiry stops public file access. It does not automatically delete the retained records or files.

Digital verification

Verification relies on the office record and the file fingerprint. The system does not currently include a digital signature certificate from a licensed certification provider.

Organisation requirements

Confidentiality, processing location, retention and delivery arrangements are agreed after review. This page is not a compliance certificate or a government endorsement.

For a tailored proposal, specify document types, languages, volume, deadlines and confidentiality requirements. Scope, pricing and relevant qualification documents are provided during contracting.

verification.edrisitarjama.com/institutions

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